



 THE CLOTHWORKERS'
FOUNDATION

Charity No. 247100

www.clothworkersfoundation.org.uk

@clothworkersfdn

ABOUT US

- We are a **UK wide** funder of charities supporting disadvantaged individuals and communities.
- We only award **capital grants** and this means tangible items like buildings, equipment or vehicles.
- We support organisations delivering work in **nine programme areas**.
- We **do not place a limit** on the minimum or maximum grant amount that can be awarded.
- In 2021 we spent approximately **£5.8 million** through our open grants programmes.

OPEN GRANTS PROGRAMMES

- **Small Grants Programme** – Grants of up to £10,000 (or £15,000 for vehicles) are available to organisations with a turnover of £2 million or less. Decisions take up to eight weeks.
- **Main Grants Programme** - Grants of over £10,000 are available to organisations with a turnover of £15 million or less. Decisions take up to six months.

WHAT DO WE MEAN BY CAPITAL?



Buildings



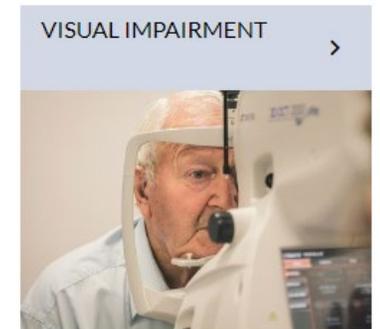
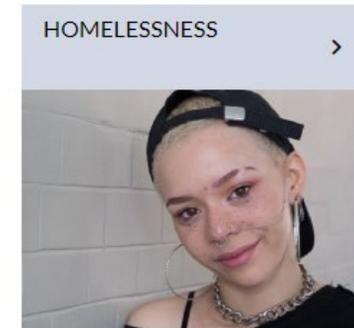
Equipment



Vehicles

PROGRAMME AREAS

- We define disadvantage using nine programme areas.
- In order to be eligible for a grant, 50% of your beneficiaries must fall within one or more of these programme areas.
- More information about each of the programme areas is available on our website www.clothworkersfoundation.org.uk/what-we-fund/
- **Disadvantaged Minority Communities** - Organisations that work with minority communities facing both disadvantage (e.g. economic or cultural) and discrimination (e.g. due to ethnicity, sexuality, faith) to promote integration with mainstream society by providing specialist services, and/or access to mainstream services.
- **Disadvantaged Young People** - Organisations that support disadvantaged young people, particularly (but not limited to) those in or leaving care, or not in employment, education, or training.



BEFORE YOU APPLY

- Take our **eligibility quiz** www.clothworkersfoundation.org.uk/what-we-fund/eligibility-quiz/. If your organisation is eligible to apply then you will be directed to the correct application form automatically.
- Read our **exclusions page** www.clothworkersfoundation.org.uk/what-we-fund/exclusions/
- For example, we do not fund schools (unless they are a special school), projects promoting religion, medical equipment or research and political projects. Please see the exclusions page for the full list.
- We are a **capital funder** and therefore applications for expenses such as core costs, staff salaries, rent of premises and marketing are not eligible.

PROGRAMME AREA – EXAMPLE A

‘We are applying under the ‘Disadvantaged minority communities’ programme area and our organisation provides a variety of activities and support for the local community at our centre in East London. This includes drop-in advice sessions, meal deliveries and ESOL classes for all ages.’

PROGRAMME AREA – EXAMPLE B

We are applying under the ‘Disadvantaged minority communities’ programme area and our organisation provides a variety of activities and support for the local community at our centre in East London. We are based in Whitechapel and the area is in the top 15% most deprived in the country, according to the Index of Multiple Deprivation. Approximately 90% of our service users are from the local Bangladeshi community and the services we offer include drop-in advice sessions on subjects such as housing, debt and welfare entitlements. The local council has identified housing, debt and welfare entitlements as a priority and it has funded our service in the past. We also coordinate meal deliveries for vulnerable people and offer ESOL classes for all ages.’

PROGRAMME AREA – THINGS TO THINK ABOUT

- **Make it clear which programme area you applying under.** It may seem obvious but we do receive applications where it is not entirely clear.
- **Be specific about the target group that your organisation works with.** Remember it is likely that we will have never come across your organisation before when we are reading your application.
- **Explain the needs of your target group and also how you have identified these needs.** This could be in the form of surveys/consultations with the community, research reports, local statistics or waiting lists for your services.
- **Explain how your organisation addresses the needs identified.** Make sure to include sufficient detail on the services or activities your organisation provides.

PROJECT DESCRIPTION – EXAMPLE A

‘We are applying for funding to refurbish the kitchen area at our community centre. As part of this we will modernise the space and replace faulty equipment. The refurbishment will allow us to increase the number of meals that we are able to cook each day for our service users.’

PROJECT DESCRIPTION – EXAMPLE B

‘We are applying for funding to refurbish the kitchen area at our community centre. We will replace old and faulty equipment and will create an improved working environment for employees and volunteers. This will include replacing flooring which is currently dangerous and windows that are not secure. We will also install professional kitchen equipment such as an oven, hobs and microwave and this will greatly increase the capacity for producing meals each day. During the pandemic the demand for our meal delivery service has doubled and this work will help to meet this increased need. We consulted with the local Muslim community and, during the pandemic, meal deliveries for vulnerable people were seen as a top priority.’

PROJECT DESCRIPTION – THINGS TO THINK ABOUT

- **Why** is there a need for this project?
- **What** are you doing?
- **How** will it be delivered?
- **Where** will it take place?
- **When** will it take place?
- **Who** will benefit?
- Will it be affected by **Covid**?

BUDGET – BUILDING (REFURBISHMENT PROJECT)

Internal Wetroom Improvements	
Item	Cost
Architect Design Fees	£ 3,000
Bathroom Alterations	£ 15,000
2 x Ceiling Track Hoists	£ 6,000
Flooring	£ 4,000
Fixtures and Fittings	£ 2,000
Total:	£ 30,000

Sensory Room Installation	
Item	Cost
Garden Room - Basic	£ 10,000
Garden Room - base, construction and services	£ 7,000
Flooring (Blue Butterfly)	£ 7,000
Bean bags	£ 500
Sensory Room fit out (Wanderlaust installation)	£ 60,000
Sensory toys	£ 300
Ceiling track hoist	£ 3,000
Total:	£ 87,800

Additional Equipment	
Item	Cost
Ceiling Track Hoists for bedrooms	£ 12,000
Total:	£ 12,000

Total Capital Cost:	£ 129,800
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BUDGET - EQUIPMENT

EXAMPLE OF A TABLE TEMPLATE - FOR GUIDANCE ONLY

Item(s)	Supplier	Quantity	Cost	Total Cost	Source	Expected date of purchase
Laptop	Dell	1	£0.50	£0.50	www.weblink.example.co.uk (direct link to item)	[When you want to purchase]
keyboard	Argos	2	£5.00	£10.00	www.weblink.example.co.uk (direct link to item)	[When you want to purchase]
filing cabinet	Ikea	3	£1.00	£3.00	www.weblink.example.co.uk (direct link to item)	[When you want to purchase]
sensory mat	Sensory Org	4	£100.00	£400.00	Invoice from supplier / www.weblink.example.co.uk (direct link to item)	[When you want to purchase]
telephone	BT	5	£55.00	£275	Invoice from supplier / www.weblink.example.co.uk (direct link to item)	[When you want to purchase]
Installation	XYZD Electrician	N/A	N/A	£145.00	Invoice from contractor	[Contractor confirms when they will be on site to do the works via email/invoice]

Total Cost **£833.50**

Appropriate source(s) to submit:

- web link(s)
- quotation(s) - invoice and/or email from supplier/contractor

NOTE: Please ensure all invoices/web links corresponds with each item listed. This will make it clear and easy to follow and therefore, will speed up the process to draw down the grant.

BUDGET - VEHICLE

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Budget: Vehicle Purchase	
Van Purchase	17,075
VAT	3,415
Signage	600
Total	21,090

Based on quote from 123vehicles, North London,

OUTCOMES

We understand that your capital project may be the first stage of a longer journey and that it can be difficult to identify the eventual outcomes for your beneficiaries. Because of this, we would like to know more about predicted outcomes for your organisation even if you are unable to predict outcomes for your beneficiaries.

We believe that all capital projects should be able to identify changes which lead to at least one of these three longer term outcomes:

- **An improved work environment**
- **Maintained, improved, and/or increased services**
- **Improved financial sustainability**

Outcomes may not always be quantifiable but should relate to the programme area you are applying under.

OUTCOMES

Example projects	Example outcomes
<p>The purchase of IT equipment for staff at a charity working with disadvantaged minority communities</p>	<ul style="list-style-type: none"> • Staff will now have access to the IT equipment needed to deliver services. This means staff will be happier and there will be an improved work environment. • The service to beneficiaries will be more effective and efficient with an extra 10 beneficiaries being supported per week because of time saved.
<p>The purchase of AV equipment for a charity working with disadvantaged young people.</p>	<ul style="list-style-type: none"> • It will give staff the tools they require to deliver the services, improving our current workshops but also meaning we can deliver an additional four film craft and production skills training workshops per week.
<p>The construction of a community centre in a highly deprived area.</p>	<ul style="list-style-type: none"> • The new community centre will ensure that more services and community spaces are available to beneficiaries from across The Clothworkers' Foundation's programme areas – particularly, older people, disadvantaged young people and people with disabilities. • We will own our own building so it will improve our financial sustainability. • Extra space means will mean we can attract funding for new activities and the modern facilities will mean staff are happier and more resilient.

BUDGET TEMPLATES AND OUTCOMES GUIDANCE

All resources are available at

<https://www.clothworkersfoundation.org.uk/more-information-for-grant-applications/>

APPLICATION TIPS

- Familiarise yourself with the aims of The Clothworkers' Foundation. We fund capital items for registered organisations working across nine programme areas.
- Take our eligibility quiz and make sure to read about exclusions on our website.
- If you're not sure about anything or have any questions then get in touch.
- Make sure that you are effectively communicating the key areas of your project - programme area, project description, budget and outcomes etc
- Once you have drafted your application, get someone who is not involved with your organisation to read it and feedback. This will help to identify any gaps in information.

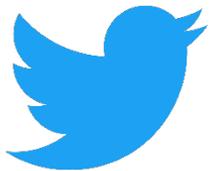
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foundation@clothworkers.co.uk



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